



Lisneal College
70 Crescent Link Road
Londonderry BT47 5FQ

10th September 2026

Dear Parent,

Tel No: 028 7134 8888

As we begin our school year, I want to draw your attention to the importance of **good attendance**. In Lisneal College, we thrive to get the best out of your child and aim to help them to reach their full potential. To do this successfully, it is important that everyone works together to help our pupils obtain the best possible start in life with a good education.

Last year we implemented **the IRIS Absence call** which works seamlessly with our current SIMS register. Each day at approximately **9:15 a.m.**, an automated message will be sent to the parent or guardian of any child who has been marked absent. If you have already contacted the school and provided a reason for your child's absence before this time, you will not receive the IRIS Absence message.

- If your child is absent, please contact the office in the morning so they can let your child's form teacher know or reply to the IRIS Absence call text when it comes through
- If your child has been ill for a number of consecutive days- please contact their form teacher to discuss any issues. Medical evidence from a doctor may be required if the period of absenteeism is prolonged.
- Parents should make every effort to make sure that their child does not miss school due to holiday plans. **Family holidays should not** be taken during term time as they are classed as unauthorised absences and will affect your child's attendance and **where possible appointments should be made after school or on school holidays.**

School begins at 8.50am. From 8.50 to 9am your child attends registration. This is a very important part of their day because this is when they hear about any important announcements for the day, hand in their mobile phone and get help from their form teacher. **From Monday 14th September any pupil that arrives late to school three times, will be issued with an after-school detention.**

From this information you can see that attending school is vitally important for your child's social, emotional and academic needs. I wanted to outline this procedure so as parents you are aware of your responsibility to ensure your child is in school but also to understand that if there is a problem or issue that prevents them coming to school, please contact your child's form teacher to discuss any issues.

I appreciate your support in this matter.

Yours Sincerely

Mrs L Loughery

Vice Principal



Principal: Mrs R Mullan BA (Hons) PQHNI
Vice Principals: Mrs L Loughery MEd BSc (Hons) PQHNI Mr S Young BA (Hons) PGDip



INVESTORS IN PUPILS