

29th June 2020

Dear Parent/Guardian,

As we finish one academic year it is our hope that Lisneal College will open as normal in late August and that all pupils will attend school every day. However, we must keep in mind the current Public Health NI guidance and be prepared in the event that restrictions are still in place. On 24th June the Department of Education published the Northern Ireland re-opening school guidance 'New School Day'. The aim of the guidance is to provide a planning framework for the restart of schools in August/September, but it must be recognised that school contexts vary and what may be appropriate for one school may not be so for another.

The key considerations relevant to Lisneal College opening arrangements for the new academic year are as follows:

- Start of term is 24 August 2020 for Year 12 and Year 14 and all vulnerable children
- Staggered arrival and pick up times to limit interactions.
- Where possible protective bubble strategy (for younger years) - Where full classes cannot be accommodated – minimum 50% face to face teaching contact time (remainder by remote learning)
- Social distancing and increased hygiene measures.
- Where pupils cannot be in school for all or part of the time, a 'blended learning' approach will be implemented.

After carefully considering the guidance set out in New School Day it is our intention to re-open school in August as follows:

Year 8 Induction	Session Times	School Groups
18 th August 2020 (Pupil and Parent)	9:30am-10:30am	Ebrington PS
	11:30am-12:30pm	New Buildings PS; Cumber Claudy PS;
	1:30pm-2:30pm	Fountain PS, Eglinton PS; Oakgrove IPS
19 th August 2020 (Pupil and Parent)	9:30am-10:30am	Lisnagelvin PS
	11:30am-12:30pm	Drumahoe PS;
	1:30pm-2:30pm	Bready PS; Ashlea PS; All other Primary Schools
21 August 2020 (Pupils only)	9:30am-11:30am	Red Group
	12:30pm-2:30pm	Blue Group

Pupils will be told which group (Red or Blue) they belong to on 18/19 August 2020.

<p>24th – 28th August 2020- (Blue Group attends school)</p> <p>6th Form class sizes permit all students to attend. These pupils will be able to move around school to subject specific rooms.</p> <p>Class sizes and option choices mean that all year 12 pupils cannot attend at the same time. These pupils will remain in a designated area of school for the majority of lessons but may move to subject specific rooms under supervision. Year 12 will be divided into two groups, Red and Blue. English and maths class lists will determine which group pupils are allocated to. This information will be communicated to parents prior to the beginning of the new academic year.</p>	All Year 14 students attend timetabled classes
	All Year 13 students attend timetabled classes
	Half of Year 12 students attend timetabled classes (Blue Group)

<p>1st – 4th September 2020- (Red group attends school)</p> <p>Class sizes and option choices mean that all year 11 pupils cannot attend at the same time. These pupils will remain in a designated area of school during the school day.</p> <p>Year 11 will be divided into two groups, Red and Blue. English and maths class lists will determine which group pupils are allocated to.</p> <p>Years 8 – 10 will be divided into Red and Blue groups by form class. In order to protect each ‘social bubble’ pupils will not be in their usual groupings across a range of subjects.</p>	All Year 14 students in normal classes
	All Year 13 students in normal classes
	Half of Year 12 students attend timetabled classes (Red Group)
	Half of Year 11 students attend timetabled classes (Red Group)
	Half of Year 10 students attend timetabled classes (Red Group)
	Half of Year 9 students attend timetabled classes (Red Group)
	Half of Year 8 students attend timetabled classes (Red Group)

This system of schooling will continue until social distancing restrictions and social bubble measures are lifted and will be reviewed weekly. When restrictions are lifted school will open to all pupils as normal.

Week Beginning	Group Attending School
7 th September 2020	Blue Group and 6 th Form
14 th September 2020	Red Group and 6 th Form
21 st September 2020	Blue Group and 6 th Form
28 th September 2020	Red Group and 6 th Form

Transport

One factor which is outside of our control is school transport. It is my understanding that 1m social distancing measures will restrict passenger numbers on buses to half capacity. If this is correct, the Education Authority and transport providers may need to add additional buses to each route. Again, I am not in a position to provide any information on this matter. I would suggest that where a child lives within a reasonable distance from school that they walk or cycle to and from school. Parents/guardians who are able to provide home to school transport for their child are asked to do so. This will help reduce the burden on school transport providers.

Vulnerable Children and Children with Additional Educational Needs

Our SEN and Pastoral Teams will work with pupils and parents to ensure all children are supported to return to school. A transition week for children with additional educational needs will take place in the week beginning 24 August 2020. During this time, pupils will have the opportunity to attend school for short periods to help them re-familiarise themselves with staff and school routines. Parents may choose that this period of transition is not necessary and that their child should follow the ‘week in, week out timetable’ in place from the 1st September. Guidance provided to schools in regard to social distancing for classroom assistants is quite vague and this needs further clarification; however, we will endeavour to ensure all pupils receive the support to which they are entitled both when in and out of school.

ARRIVING TO SCHOOL

The map included shows the **new one-way system** in place in school. Their form room and year group outside zone is also identified on the map. There will be signs in place to remind pupils of this. Please ensure your child becomes familiar with the directions on the **map** before returning to school.

When pupils arrive at school they **should enter through the designated door** where they will be greeted by a member of staff who will advise them to use the sanitising facilities provided. Pupils must adhere to the **1m social distancing rule** while preparing to enter the school building and throughout the school day.

Once pupils arrive at school they **MUST go straight to their form room** where they will stay until registration begins. There should be no walking through the corridors unless to get to your designated classroom as detailed above.

Pupils are advised to carry their own sanitiser and tissues to use throughout the school day.

Pupils **MUST** come prepared to school with their **school bag** and **pencil case** as no equipment can be shared between students or from teacher to student.

Packed lunches MUST be brought to school for all Year groups until further notice has been given from the canteen. Please remember no energy/fizzy drinks to be brought into school.

Pupils will come dressed in their school PE kit on the days where they have PE lessons, school uniform does not need to be worn. This is due to restrictions on changing facilities

Normal timetabled subjects will be taught in the following rooms:

Year 8- based in RE/English Corridor

During break & lunch Year 8 will be supervised in the Astroturf pitch

8L- based in Miss O’Kane’s room

8T- based in Mrs People’s room

8I- based in Drama room

8A- based in Mrs Thompson’s room

8R- based in Mrs Smith’s room

8K- based in Mrs Lake’s room

8F- based in Mrs Miller’s room

8O- based in lower corridor- Miss Bradley’s room

Year 9- based in History/Geography/Languages Corridor

During break & lunch Year 9 will be supervised in the Playground

9R- based in Miss Mitchell's room

9T- based in Mr Quigley's room

9I- based in Miss Bell's room

9A- based in Mrs Mullan's room

9F- based in Mrs Ferguson's room

9L- based in Mrs Louden's room

9O- based in lower corridor- Mr Johnston's room

Year 10- based in Maths Corridor

During break & lunch Year 10 will be supervised in the Tennis Courts

10R- based in Mr Peters' room

10A- based in Ms Pender's room

10I- based in Miss Martin's room

10T- based in Mrs McMaster's room

10F- based in maths classroom opposite Mrs McMaster's room

10O- based in lower corridor- computer room

Year 11- based in Science Corridor

During break & lunch Year 11 will be supervised in the grass area outside the canteen

11T- based in Mrs Loughery's room

11R- based in Mrs Milne's room

11I- based in Mrs Henson's science room

11A- based in Mrs Quigley's room

11F- based in Mr Peters' science room

Year 12- based in Art/ Business Studies Corridor

During break & lunch Year 12 will be supervised in the Amphitheatre

12T- based in Mrs Mullan's (HE) room

12R- based in Mrs McIlreavy's room

12I- based in Mrs Moore's room

12A- based in Mrs McCorkell's room

12F- based in other Art room (opposite Mrs McCorkell's room)

Year 13- based in Business Studies

13A1- based in Mrs Gardiner's room

13A2- based in Mrs Street's room

Year 14- based in Computer rooms

14A1- based in Mrs Quinn's room

14A2- based in Mrs McHugh's room

**On a wet day- pupils will stay in classrooms and have their break/lunch free time

Entering & Leaving school

Year Group	Entrance/Exit
8	Front doors beside the Main Office
9	Yellow doors leading to PE/Technology blocks
10	Staff Carpark
11	Lower playground door closest to music
12	Front door beside the canteen
6 th Form	Front door beside the canteen

Hygiene

It is our intention to install hand washing facilities at each school entrance. We are currently exploring a range of options that will support us in ensuring high standards of hygiene in school. There will also be a responsibility on pupils and visitors to maintain high standards of hygiene whilst inside our school building. As a result, we will insist that all parents/guardians sign the attached reply slip and follow our guidance on handwashing, social distancing and general conduct whilst in school. This pupil must bring this signed contract to school on the first day of school, Failure to do so will lead to the pupil being sent home. The contract is attached below.

Despite all the challenges we all face the staff and governors of Lisneal College determined to get back to business as soon as possible. We are really looking forward to seeing our pupils again and helping them to achieve their best.

I want to thank each and every one of you for your continued support and I wish you all a safe and peaceful summer break.

Yours sincerely



Mr M Allen
Principal



Lisneal College Pupil Contract - Corona Virus



In order to ensure the safety of pupils and staff in light of the Coronavirus, we are asking that all students agree to the following arrangements.

We are introducing these measures to create a safer environment, where the risk of transmission of infection is substantially reduced.

It is essential that pupils follow the procedures and expectations carefully.

- Pupils who have coronavirus symptoms, or who have someone in their household who does, do not attend school.
- Pupils will follow all instructions given by teachers and other staff members and will follow all signage.
- Pupils will observe stringent social distancing whilst on school premises both outside and inside school buildings, as well as travelling to and from school.
- Pupils will not touch another student at any time.
- Pupils will not touch the property of other students.
- Pupils will not touch the property of the teacher in the classroom.
- Pupils will exercise good respiratory hygiene by promoting the 'Cath it, bin it, kill it' approach
- Pupils are advised to carry their own hand sanitiser and tissues.
- Pupils will observe the one -way system which will be in operation and clearly signposted on some corridors.
- Pupils will regularly wash their hands thoroughly for 20 seconds with running water and soap and dry them thoroughly, or use the hand sanitiser provided.
- Pupils will enter school by the agreed door and apply hand sanitiser
- Pupils will not interfere with any of the sanitiser facilities.

If a student fails to comply with our expectations around maintaining social distancing following instruction and protecting the health and safety of those in our school community, the student will not be able to attend face-to-face sessions in school and will be asked to return to remote learning from home.

The school has the right and authority to sanction, up to exclusion, pupils who wilfully refuse to adhere to arrangements of social distancing and deliberately cough or spit at pupils or staff, putting them at risk.

I have read and understand the measures above and agree to follow them carefully. I understand the consequences of not observing them.

Pupil signature _____

Date _____

(All pupils will be asked to sign a copy of this contract when they return to school)

