

School Rules

Arriving to and leaving school

- Pupils must be in form class for 8:50 am each morning.
- Once a pupil has been dropped off at school they are not permitted to go to leave school. Pupils are not permitted to walk to the local shops.
- All pupils must enter and leave the school grounds using the front gates. The front door at reception is to be used to enter and exit school. No other door should be used.
- Pupils who arrive to school late must visit the main office to sign in. This is to ensure that the pupil is marked present.
- Pupils who leave school during the school day must get a signed permission slip from their Head of Year and sign out in the main office.
- If pupils have to leave school early they must have provided a note to their Head of Year. The note must state the time and reason for leaving and should be signed and dated by a parent/carer. If a note is not provided the pupil will only be given permission to leave school if collected by a parent/carer from the main office.
- Reasons for absence notes should be provided to the form tutor on the first day back in school.

Safety

- Pupils should walk in an orderly manner around the school. Pupils should walk on the LEFT side of the corridor and stairs.
- Pupils should line up outside the classroom door until permitted to enter by the teacher.
- Pupils should not be in any **Out of Bounds** area during break and lunch. Out of bounds areas are:
 - Behind the sports hall
 - Behind the music building
 - Stairwells (lunch and Break)
 - Front of school
 - Inside or outside of Technology building
 - Music Corridor
 - Outside school fence

- Pupils are permitted to play soccer and basketball in the main playground. The game must be played in the designated area of the playground. Rugby balls are NOT permitted in the school playground.

Health and Hygiene

- Smoking is not permitted in the school grounds or whilst wearing school uniform. The use of electronic cigarettes is not permitted in the school campus. Pupils are not permitted to smoke whilst on school trips or visits.
- Chewing gum is not permitted in the school grounds.
- Only water is permitted during the school day. Fizzy drinks and energy drinks are not permitted and will be confiscated.
- Toilets should be kept clean and tidy.
- Food should be consumed in the canteen.
- Litter should be put in the bins provided.
- Pupils are not permitted to bring hot food into school.

Respect and Personal Responsibility

- All pupils must wear the uniform correctly.
- Hair must not be excessively dyed and should only consist of natural colours.
- Pupils are permitted to wear one stud in each ear. Pupils may also wear one small stud in the nose, however, it must be transparent. Rings, hoops, bars and twin piercings to the face or ears are not permitted.
- Hooded sweatshirts should not be worn to/from school or in the school grounds.
- Pupils must bring their PE kit to all PE classes.
- Pupils must treat the property of others with care and respect. **This includes school buses.**
- Pupils should be mannerly and respectful to each other and staff at all times.

- Pupils can only use mobile phones and other digital devices in class and under teacher supervision. (See Mobile Phones and Digital Devices policy).
- Foul and abusive language is totally unacceptable.
- Bullying/ harassment of pupils or staff will not be tolerated.
- Physical assaults or fights will not be tolerated.
- School Journals must be signed once a week by a parent/carer.